



# Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9

Buckingham Row

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Wigan

WN1 1XX

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Web: [www.wwl.nhs.uk](http://www.wwl.nhs.uk)

Ref: FOI/2024/10246

Date Received: 28<sup>th</sup> October 2024

Response Due: 25<sup>th</sup> November 2024

Date: 25<sup>th</sup> November 2024

Dear Sir/Madam

With reference to your request for information received on 28<sup>th</sup> October 2024, I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold part of the information you have requested. A response to each part of your request is provided below.

In your request you asked:

**Please can you provide a response on the below:**

**1. Please confirm the name and email address of the relevant contact within the trust who is responsible for agency hires for the following categories:**

- **Facilities**
- **Estates**
- **Administrative / Clerical**
- **Ambulance / Patient Transport**

There is not one specific person responsible for this. Each department management would request the agency hire which would need to be approved by their Senior Manager and approved by Executives in terms of spending.

**2. Please confirm whether the trust utilises a 3<sup>rd</sup> party vendor or tech system for the hiring of the following agency staff categories. If so, please confirm the name of the vendor / tech provider:**

- **Facilities** - NHS Professionals.
- **Estates** – NHS Professionals.
- **Administrative / Clerical** – NHS Professionals.
- **Ambulance / Patient Transport** – This service is outsourced.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner  
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire, SK9 5AF

Helpline number: 0303 123 111