



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

Suite 9
Buckingham Row
Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk

Web: www.wwl.nhs.uk

Ref: FOI/2023/8778

Date Received: 27th March 2023

Response Due: 26th April 2023

Date 5th April 2023

Dear Sir/Madam

You asked:

1. Do employees at the trust undertake clinical end user training for medical devices?

Yes.

2. Which departments or employee titles are required to undertake medical device end user training?

All Staff who are using medical devices should receive end user training and complete competencies before using on patients.

3. How is the training provided?

Training provided face to face with cascade trainers of company representatives, over teams, online.

4. Who provides/ produces the training?

- **Manufacturer** -Company clinical trainers
- **Someone directly employed by the trust (please provide job title)** Specialist Nurses, Medical Devices Safety Officer, Clinical Nurse Educators, and cascade trainers.
- **A third party (please provide the name of the provider)** – N/A

- **Other (please state)** – N/A

5. What types of medical devices are subject to such end user training?

Staff receive training on infusion devices on trust induction with the Medical Devices Safety Officer there are also cascade trainers on these devices in specific areas with videos available on the learning HUB for refresher training once face to face training has been obtained. More specialist equipment for example ventilators, anaesthetic machines training will be provided by specialist areas either by cascade trainers or the company clinical trainers.

Staff who are using medical devices should all receive end user training and complete competencies before using on patients etc. Depending on the risk of the device will depend on how the training is received.

- Low risk devices must complete a low risk self-assessment record having familiarised yourself with the manufacturers guidelines before using these devices.
- Medium/High risk devices: Must access competency based training and complete relevant competency documents prior to using these devices unsupervised.

6. If the training is online/e-learning, what Learning Management System (LMS) does the Trust use for employee training?

Elearning is via the trusts learning HUB, Majority of device training is provided face to face and competencies maintained and documented via localised spreadsheet.

7. If you do use Learning Management Software, does it enable managers to see whether their staff are up to date with training?

Training managed locally within the area, work ongoing to accommodate a centralised database.

8. Is annual recertification of competence managed manually, or does your Learning Management System automatically send reminders and allocate the appropriate courses to users?

Localised spreadsheets if up to date should identify when staff competencies are due following the trusts SOP on medical devices training, however it is staffs responsibility to maintain their own competencies.

9. How much funding has the trust allocated to e-Learning in the past year?

eLearning Safeguarding Adult level 3 – £2885.75
Delivery of e-Lifesaver – £3375

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 28 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111