



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department

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Ref: FOI/2023/9054

Date Received: 12th July 2023

Response Due: 9th August 2023

Date:

Dear Sir/Madam

You asked:

Please can you provide FOI details for information below:

- 1. Please state the number of printing devices currently in use within the Service; including MFDs, single function printers, photocopiers and print room devices and how long these agreements are for in years and when the next review will be?**

We currently have Approximately 500 devices in use. The current contract is due to expire in October 2023

- 2. What percentage of your fleet of MFds/printers is in colour vs mono and what are the models in use?**

59% Mono 41% colour B310V B405V C405 B8155V C8135V C8155V C8170V

- 3. In terms of usage, what is your monthly page volumes for both mono & colour?**

This varies month to month but on average since January 2023 we have used 891,158 per month mono and 579,122 per month colour.

- 4. Who are the main manufacturers or resellers for the MFDs/photocopiers/printers/Print production devices in use at the service?**

Xerox.

- 5. Who are the main supplier(s) of printer consumables (Toner, spares, etc)?**

Xerox it is a managed service contract.

6. Who is your preferred channel partner, if any for supply of PCs and laptops, and how many of each does the service currently have in use, and when do you expect to review any of these to be replaced?

HP - Approx 3500 desktops, 3000 laptops – via HP, devices of various ages and replaced as and when required i.e. not supported/compatible with windows or hardware failure.

7. What is the approximate spend on printers, photocopying agreements, rental or lease agreement and/or rentals and service charges during the last financial year?

Approx £340k per annum for MFD/printers.

8. What is the length of the MFD, stand-alone printers and print room device contracts in place, and can you confirm these are Financial Operating agreements?

The contract is in its 6th year and can potentially have 1 more extension until Oct 2024.

We can confirm that this is a rental agreement.

9. What are the start and end dates for all printers/MFDs/Print room contracts within your organisation?

As above.

10. Which procurement route or framework was used to procure this solution and what Framework would the service expect to use next?

CCS framework was previously used and is being consider for the next procurement exercise.

11. The named person and their role in your organisation who is in charge of the procurement for printing and any managed print or IT contracts?

Alan Moss and Robert Edwards

IT Programme Manager

12. Does the service use any Print Management software, if yes, please confirm the product name, who supplies it and when does the current contract or licencing end?

Yes - Ysoft as part of the xerox print solution.

13. Who supplies your current CCTV services across the Service and when will you next review, and who is the lead contact please?

Argus Fire and Security – Tony Farrell – Deputy Director of Estates and Facilities

14. Please can you confirm the number of Adobe or other PDF software solution licences being used across the business?

Adobe professional - 25 licenses across the Trust.

15. Does the service currently use any Audio Visual/LED/LCD displays, interactive touch screen or Teams meeting room hybrid video conference facilities, and if yes, please can you confirm the number of devices, manufacturer, and any term of agreement in place for rental/lease and any maintenance agreements in use and the end date?

The Trust as approximately 50 conference room set ups, which use a large display, connected to a HP PC, utilising Jabra Panacast for Teams meetings/conferences.

16. Who does the service use for all office supplies, (paper, stationary, inkjet/laser cartridges etc) and please can you advise on the average annual spend across the service?

We use NHS Supply Chain – the average spend on office supplies i.e paper stationery is £190k for the year.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,



Tabitha Gardner
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111