

Ref: FOI/2023/8811

Date Received: 11th April 2023

Response Due: 11th May 2023

Date: 5th May 2023

Dear Sir/Madam

You asked:

1) over the past five years, broken down by year –

a) how many staff members used the Cycle to Work scheme?

2018	18
2019	10
2020	21
2021	18
2022	19

b) what percentage of staff was this?

2018	0.35
2019	0.16
2020	0.31
2021	0.26
2022	0.26

c) what was the average value of the vouchers claimed on the scheme?

2018	£546.22
2019	£582.79
2020	£496.29
2021	£583.34
2022	£539.02

d) what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs?

There is no data recorded on any employees who failed to complete the scheme, for any of the last 5 years, leaving the Trust with costs.

2) what tools does the organisation use to encourage cycling for their staff –

a) on a work basis

The Trust has shower Facilities, communal tools and lockers on all main sites.

b) on a leisure/health basis

The Trust has travel tools on our main intranet page that redirects to NHSE provided travel pages. Transport for Greater Manchester also produce travel pages for each of our main sites that include cycle routes.

3) with regards to staff, does the organisation –

a) have any monitoring for what modes of transport staff use

No

i) for their journey to work

N/A

ii) for journeys during work time

N/A

b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights

N/A

4) how many of the following does the organisation have available for staff use:

a) pedal cycles

0

b) electric bikes

0

c) motorbikes

The Trust does not record this data.

d) internal combustion cars

The Trust does not record this data.

e) electric or hybrid cars

The Trust does not record this data.

f) internal combustion vans

The Trust does not record this data.

g) electric or hybrid vans

The Trust does not record this data.

h) heavy trucks

The Trust does not record this data.

5) Does the organisation mileage scheme clearly state the claim rate for cycling?

Yes. The Trust's Travel and Subsistence Policy confirms mileage amount of 20p per mile for pedal cycles.

6) how many cycling miles have been claimed by the organisation's staff in the past five years

2018	1,743
2019	1,341
2020	552
2021	1,683
2022	1,511

7) Regarding your current cycle to work scheme –

a) what scheme is currently in place

The Trust's cycle to work scheme is Vivup

c) what is the maximum limit on the cost of a bike if a limit is currently in place.

The Trust's current maximum limit on the cycle to work scheme is £1,000.

If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'T. Gardner', on a light-colored background.

Tabitha Gardner
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111