



Wrightington, Wigan and Leigh Teaching Hospitals

NHS Foundation Trust

Information Governance Department
Suite 9
Buckingham Row
Brick Kiln Lane
Wigan
WN1 1XX

Email: foi@wwl.nhs.uk
Web: www.wwl.nhs.uk

Ref: FOI/2023/9363

Date Received: 3rd November 2023

Response Due: 1st December 2023

Date: 29th November 2023

Dear Sir/Madam

You asked:

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management specifically around the services below:

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services. Contract profile questionnaire for each type of contract:

- **Supplier/Provider of the services**

In house

- **Total Annual Spend – The spend should only relate to each of the service contracts listed above.**

Services provided in house therefore a cost cannot be determined.

- **A description of the services provided under this contract please includes information if other services are included under the same contract.**

The Domestic Team are responsible for ensuring the following areas are cleaned and sanitised to the highest possible standards: WC's, basins, kitchens, offices, clinical areas (including deep-cleans) and any reactive works in response to e.g. spillages.

- **The number of sites the contract covers**

5

- **The start date of the contract**

N/A

- **The end date of the contract**

N/A

- **The duration of the contract, please include information on any extensions period.**

N/A

- **Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

It is not Trust policy to release details of non-patient facing members of staff below AfC band 8a. Please direct enquiries to: Domestic Services

The Trust does not routinely give out email addresses and direct telephone numbers of staff members as a large number of unsolicited emails/telephone calls could cause disruption to work by blocking email accounts/telephone lines and thereby preventing true work-related emails/calls from being delivered. However, any of the above staff can be contacted via main switchboard on 01942 244000.

2. Lift service and maintenance – Service contract for lift service and maintenance.

- **Supplier/Provider of the services**

Allied Lifts

- **Total Annual Spend – The spend should only relate to each of the service contracts listed above.**

£18K pa

- **A description of the services provided under this contract please includes information if other services are included under the same contract.**

Section 43(2) - Commercial interests.

(2) Information is exempt information if its disclosure under this Act would, or would be likely to, prejudice the commercial interests of any person (including the public authority holding it).
Section 43(2) is a qualified exemption and subject to the prejudice test and the public interest test. Under the prejudice test we have to consider if disclosure of this information would, or would be likely to, prejudice our commercial interests or the commercial interests of a third party. Consideration is also given to the harm disclosing this information would be likely to cause, combined with other information already in the public domain (mosaic effect) or possibly released

at a future date (precedent effect). The public interest test considers and balances the public interest in disclosing this information against the public interest in not disclosing this information and uses this assessment to decide whether there is sufficient justification in withholding this information under this exemption.

Information disclosed under the FOIA is considered to be public information, and while there is a presumption towards disclosure, consideration needs to be given as to who will have access to this information beyond the requestor and the purposes for which they could use the information.

Prejudice to commercial interests

The Trust has examined the impact of releasing the information withheld under Section 43 (2) in order to decide if disclosure would be likely to prejudice our commercial interests or the commercial interests of a third party. The information required to provide a response to this question is contractually confidential and would be likely to prejudice the commercial interests of ourselves and those who intend to tender for this service.

- **The number of sites the contract covers**

5

- **[ONLY FOR LIFT CONTRACT] The Brand name of the type of lifts used by the organisation**

PASSENGER	KONE. M702A. 1985
PASSENGER	FOULDS. L1644. 2004
PASSENGER	RUBAX. IN1049. 1993
PASSENGER	EVANS. 304093. 1995
PASSENGER	FOULDS. 840. N/K
PASSENGER	BREAKELL. 83417A. 1985
PASSENGER	KONE MONOSPACE. 901973. 2001
PASSENGER	ORION. 89-1003. DATE N.K

- **The start date of the contract**

01.06.2022

- **The end date of the contract**

31.05.2023

- **The duration of the contract, please include information on any extensions period.**

2 x 12 month extensions

- **Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

Marcus Summers Head of Operational Estates

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3. Food – Service contract that is focused around catering services.

- **Supplier/Provider of the services**

Inhouse

- **Total Annual Spend – The spend should only relate to each of the service contracts listed above.**

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- **A description of the services provided under this contract please includes information if other services are included under the same contract.**

Catering Services provide catering for patients, staff dining, shops and vending facilities. The catering services also have a commercial business with customers within the local authority and local NHS providers

- **The number of sites the contract covers**

- **The start date of the contract**

Inhouse provision

- **The end date of the contract**

Inhouse provision

- **The duration of the contract, please include information on any extensions period.**

N/A

- **Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

Helen Littlehales, Head of Facilities

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3. General waste services contracts – The organisation’s primary general waste service contract

- **Supplier/Provider of the services**

Environmental Waste Controls

- **Total Annual Spend – The spend should only relate to each of the service contracts listed above.**

£174,000.00

- **A description of the services provided under this contract please includes information if other services are included under the same contract.**

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- **The number of sites the contract covers**

10

- **The start date of the contract**

01.04.2021

- **The end date of the contract**

31.03.2024

- **The duration of the contract, please include information on any extensions period.**

3 Years

- **Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

We are unable to release the names of staff that are NOT in a public facing role and are below AfC Band 8a.

5. Laundry services - where clothes and linen can be washed and ironed.

- **Supplier/Provider of the services**

Synergy LMS, Mere Grange, St Helens, Merseyside.

- **Total Annual Spend – The spend should only relate to each of the service contracts listed above.**

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- **A description of the services provided under this contract please includes information if other services are included under the same contract.**

Provision of hired linen and laundry service and includes Trust owned Return to Sender items laundered by supplier.

- **The number of sites the contract covers.**

Three

- **The start date of the contract**

September 2019

- **The end date of the contract**

September 2024

- **The duration of the contract, please include information on any extensions period.**

- Can take to 2026 option.

- **Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.**

Mr Nick Bastow, Facilities Manager

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If you are not entirely satisfied with this response, please do not hesitate to contact the Information Governance Department via the email address provided. If we do not hear from you within 40 days, we

will assume that we have been able to accommodate your request under the Freedom of Information Act 2000.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'T. Gardener', is shown on a light-colored background.

Tabitha Gardener
Chief Finance Officer

PLEASE NOTE:

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to: Information Governance Department, Wrightington, Wigan and Leigh NHS Foundation Trust, Suite 9, Buckingham Row, Brick Kiln Lane, Wigan, WN1 1XX.

If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire, SK9 5AF

Helpline number: 0303 123 111