

WRIGHTINGTON, WIGAN AND LEIGH TEACHING HOSPITALS NHS FOUNDATION TRUST

MINUTES OF AN ANNUAL MEMBERS' MEETING

HELD ON 8 NOVEMBER 2023, 1.30PM AT LEIGH SPORTS VILLAGE, SALE WAY, LEIGH, WN7 4JY

Present:	Mark Jones (in the Chair)	Chair
	Peter Allard	Public Governor: Wigan
	Lisa Armstrong	Member of the public
	Nicola Armstrong	Corporate Governance Officer
	Sanjay Arya	Executive Director
	Clare Austin	Non-Executive Director
	James Baker	Staff Member: All Other Staff
	Rhona Bradley	Non-Executive Director
	Dan Buckingham	Staff Member: All Other Staff
	John Cavanagh	Appointed Governor: FT Volunteers
	Amanda Cheesman	Staff Member: Nursing and Midwifery
	Adrian Dancy	Member of the public
	George Davies	Appointed Governor: Wigan Council
	Kerry Entwistle	Staff Member: All Other Staff
	Mary Fleming	Executive Director
	Tabitha Gardner	Executive Director
	Mary Greenhalgh	Public Member: Leigh
	Pauline Gregory	Public Member: Wigan
	Ken Griffiths	Public Governor: Makerfield
	Nina Guymer	Deputy Company Secretary
	Audrey Harvey	Public Member: Leigh
	Andrew Haworth	Public Governor: Leigh
	Julie Hilling	Public Governor: Rest of England and Wales
	Mick Hodlin	Public Member: Wigan
	Paul Howard	Executive Director
	Anita Hulme	Public Member: Leigh
	Avis Hulme	Member of the public
	Kate Koriba	Public Member: Rest of England and Wales
	Mustapha Koriba	Public Governor: Rest of England and Wales
	Lynn Long	Member of the public
	Mel Maguiness	Member of the public
	Catherine Martindale	Public Governor: Wigan
	Fred Martindale	Public Member: wigan
	Anne-Marie Miller	Executive Director
	Margaret Mitchell	Public Member: Leigh
	Richard Mundon	Executive Director
	Silas Nicholls	Executive Director
	Karen Parker	Chief Officer -Healthwatch
	Laura Pratt	Staff Member – All Other Staff
	Malcolm Ryding	Public Governor: Rest of England and Wales
	Andy Savage	Staff Member: All Other Staff
	Linda Sykes	Public Member: Leigh

Francine Thorpe
Adam Watts
Phil Woods

Non-Executive Director
Staff Member: Medical and Dental
Public Governor: Makerfield

1. Chair and quorum

Mark Jones took the chair and noted a quorum was present. The meeting was therefore declared duly convened and constituted.

2. Apologies for absence

Apologies for absence were received from Bryonie Shaw, Juliette Tait and Rabina Tindale,

3. Declarations of interest

No attendees declared an interest in any of the agenda items.

4. Minutes of the previous meeting

The minutes of the previous meeting were **APPROVED** as a true and accurate record.

5. Chair's opening remarks

The Chair opened the meeting by welcoming all present and reflecting on the year gone by. He also summarised the changes to the board since the last meeting.

6. Chief Executive's report

The Chief Executive, Silas Nicholls, presented a report which summarised the previous financial year. He also presented the annual report and accounts and forward planning information for 2023/24 and beyond.

7. Council of Governors' report

The Lead Governor, Andrew Haworth, presented a report on behalf of the Council of Governors which covered the following areas:

- A report on steps to secure that the membership of the foundation trust's public constituencies and the classes of the staff constituency is representative of those eligible for membership;
- Progress with the membership strategy; and
- The results of the recent elections to the Council of Governors.

Note was made of the fact that the foundation trust's constitution had been amended since the last members' meeting, but confirmation was provided that it was not necessary to present the changes to this meeting as there had been no changes to the powers or duties of the Council of Governors, nor any amendments with respect to the role that the Council of Governors has as part of the foundation trust.

8. Finance report

The Chief Finance Officer, Tabitha Gardner, presented a report on the foundation trust's financial position in financial year 2022/23, which included the report of the external auditors on the annual accounts.

9. Questions from members of the public

Attendees took the opportunity to ask questions of the directors present at the meeting. Questions were asked in respect of the foundation trust's approach to ensuring the provision of safe care to those patients who have to be cared for on a corridor, its approach to dealing with the number of patients attending the Emergency Department and car parking, particularly on the Leigh Infirmary site.

10. Keynote address: Research at WWL

Professor Adam Watts delivered an informative presentation on research at WWL. Afterwards, attendees took the opportunity to ask questions.

11. Date, time and venue of next meeting

The next members' meeting will be held on 14 November 2024, at a time and venue to be confirmed in due course.